

Control of Hazardous Energy Sources Checklist

REQUIREMENTS	EHB 15 Reference	YES	NO	N/A	Comments
Is initial and annual review of this procedure conducted and documented?	5.4.2				
Have procedures been developed for properly locking out/ tagging out equipment/systems?	4.3.3 Attachment A				
Are Lockout/Tagout procedures reviewed at least annually?	4.4.2a				
Are all Lockout locks standardized and used only for Lockout purposes?	4.3.2a				
Are Lockout Devices used along with tags?	4.3.1c				
Has all equipment regularly maintained been modified to accommodate Lockout Device?	4.3.1d				
Do the tags have the name of person installing the lock and the date the lock was installed legibly printed on the lock?	4.3.2a, 4.3.1f				
Are tags affixed to Lockout or energy isolation devices by a means of a strong fastening device?	4.3.2b				
Are Lockout/Tagout devices removed by personnel who applied the device or their designated representative?	4.3.2c				
If more than one individual is required to work on piece of equipment, are multiple lockout devices used?	4.3.1g(8)				

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Is NWS employee being designated to install additional lockout device when a contractor is performing work requiring use of such device?	4.3.1g(9)				
Have employees that perform Lockout/Tagout been properly trained?	4.3.4a				
Have affected employees been instructed on the purpose of Lockout/Tagout?	4.3.4b				
Are employees retrained when changes in equipment, job assignment or Lockout/Tagout procedures occur?	4.3.4e				
Is Safety Observer Training conducted?	4.3.4i				
Are Training Certificates kept on file?	4.3.4h, Attachment C				

